

27 Feb., 1964

25X1

For: Mr. [redacted]

Observations

1. Decline in violations following 9 Oct. report to DD/P.
(See Attachment B)
2. Violations for 1963 were at about the same level as 1962. An increase of nine violations for 1963 over 1962. Most of these can be attributed to exposed documents rather than open safes. It should be noted in conjunction with this that safes were increased during July 1963 by 167. (See Attachment C)
3. For the years 1962 and 1963 the monthly average of all violations was only 33 for 1963 over 32 for 1962. (See attachment D)
4. Study of statistics indicate that the rate of violations increase during holiday periods with some exceptions.
5. Some Divisions continue to have largest number of violations. (Reflected in attachment D).
6. A greater number of violations resulted from exposed documents rather than open safes. (See attachment C)

NOTE: Consideration might be given to a reduction of safes. This might result in a reduction of violations and a saving in funds if some safes are returned to stock.

A continuous program within DD/P in Reference to security hazards might result in reductions. At least during holiday periods and vacation peak periods.

25 YEAR RE-REVIEW